



Minutes of the Meeting of Elford Parish Council

Held on Monday 10th February 2025 at 7pm at Elford Village Hall.

Present: Cllr H. Herrmann (Arrived at 19:16), Cllr J. Oakley, Cllr A. Payne (Chair), Cllr H. Robertson, Cllr P. Turley (Vice-Chair)

Guests In attendance: 0

Public in attendance: 10

Minute Taker & Clerk: Mrs K. Pritchard

211/24. Apologies: Cllr B. Delderfield, Cllr R. Holland

212/24. Public participation:

A resident attended on behalf of the Cricket Club, to answer any questions from the Council on the CIL fund grant request to be discussed in Agenda Item 221/24.

Two residents attended on behalf of the Water Rangers, to showcase the water testing kit and the process followed. They wished to thank the Parish Council for funding the water testing kit.

A resident raised the issue of parking at the Primary School. Suggested other areas in the village, for parents to drop off children.

The public participation closed at 19:35

213/24. Declarations of Interest and Dispensations: None

214/24. Minutes: The Council RESOLVED that the minutes of the Parish Council meeting held on Monday 13th January 2025, having been circulated, be confirmed, and signed as a correct record. (APPENDIX 1)

215/24. Reports from County and District Councillors (for information only) if present: None

216/24. Planning:

- a) To consider new application/s: **Application [24/00467/FUL](#) was sent through 07.02.25 after the meeting agenda was published**

Reference	Address	Details	Elford PC	LDC Decision
24/00467/FUL	Howard Primary School, The	Proposed replacement of boiler plant room	PC to submit comment by 20.02.25	Pending Consideration

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	Square, Elford, Tamworth	(conversion of existing oil-fired boilers to hybrid system), and installation of 1no new LPG gas tank and air source heat pump	ACTION: Cllrs to review the application & Cllr H. Robertson to discuss at the Governor meeting	
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b) b) To report decisions on previous applications:

Reference	Address	Details	Elford PC	LDC Decision
24/01259/REMM	Land At The Shrubbery, Elford, Tamworth, Staffordshire	Section 73 application to vary conditions 2 and 9 of permission 19/00662/REMM relating to garages on plots 24 and 25, landscaping, attenuation basin and general drainage calculations	Objection submitted 19.12.24	REFUSED 30.01.25

217/24. Clerk Report: The Clerk Report was NOTED. (**APPENDIX 2**)

218/24. Bus Shelter: The Council RESOLVED to approve the donation of the bus shelter to the Walled Garden. **ACTION:** Clerk to confirm with the Walled Garden

219/24. Parking: The Council RESOLVED to accept the purchase of 8 x “no parking on the grass” signs for The Avenue (**APPENDIX 3**) **ACTION:** Clerk to purchase the signs

220/24. Flooding: The Council RESOLVED to purchase up to £300 on a flooding ladel and up to £150 on road cones, purchased using CIL funds. **ACTION:** Clerk to contact the flood warden

221/24. Funding Request: The Council RESOLVED to accept the funding request from Elford Cricket Club for 75% of the funding request subject to confirmation from Lichfield District Council. (**APPENDIX 4a&4b**) **ACTION:** Clerk to investigate with LDC CIL funding department if one quote is acceptable for funding application.

222/24. Footpaths: The Council RESOLVED to accept the quote for Rooted Landscaping’s to resurface the footpath from Croft Close to The Beck and the PROW from The Beck to Seven Acres, including the staggered fence. Proposed by Cllr A. Payne, seconded by Cllr P. Turley. The motion was CARRIED. **ACTION:** Clerk to investigate with PROW team regarding any permission required for works. Clerk to investigate land ownership for the piece of land at the kerb. (**APPENDIX 5**)

223/24. Brickhouse Lane: The Council RESOLVED to respond to Staffordshire County Council Highways **ACTION:** Cllr A. Payne to collate responses from cricket club and football club and respond to Highways Liaison Officer

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224/24. Playground: The Council RESOLVED to approve the quote for a jet washing contractor for £499 to be paid using the Playground earmarked reserve.

225/24. Maintenance: The Council RESOLVED to review this agenda item in March as the recruitment process is ongoing

225/24. Policies:

- a) It was RESOLVED to accept the Press & Media Policy (**APPENDIX 6a**)
- b) It was RESOLVED to adopt the Grievance Policy (**APPENDIX 6b**)

226/24. Civility and Respect Pledge: The signing of the Certificate was NOTED.

227/24. Financial Matters:

- a) It was RESOLVED to approve the accounts and bank reconciliation to 31st January 2025 (**APPENDIX 7a**)
- b) It was RESOLVED to approve the items to pay in Payment Schedule February 2025 (**APPENDIX 7b**)
- c) It was RESOLVED to approve the monthly breakdown of Receipts and Payments (**APPENDIX 7c**)

228/24. Reports from Chairman and Councillors (for information only):

Cllr A. Payne - PROW8 –private sign to be removed off gate **ACTION:** Clerk to contact SCC Highways
Cllr P. Turley – Football traffic on Brickhouse Lane raised
Cllr H. Herrmann – Working Party for The Avenue debris. **ACTION:** Clerk to contact Lichfield District Council for a road sweeper request
Cllr H. Robertson – Broken white fence on A513 **ACTION:** Clerk to contact Walton Homes
Cllr A. Payne – Sportsfield committee meeting was held in January. The lease expires in 2027. **ACTION:**
Cllr A. Payne to research a quote for a lease company
Cllr A. Payne – Letter to be sent to Staffordshire County Council Public Right of Way Team

229/24. Items for future meeting: Items for future meetings were NOTED.

230/24. Date, time & venue of future meetings: The dates, time and venue were NOTED.
Monday 10th March 2025, 7pm, Elford Village Hall

The Chair declared the meeting closed at 21:28

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PUBLIC